



TENDER NOTICE

Supply and Installation of Window Blinds

Tenders are invited by the Higher Education Commission from reputed firms / contractors as per details given below:

1.	Name of procuring agency	Higher Education Commission, H-9, Islamabad
2.	Tender number	002/HEC/RE/2018-19
3.	Procurement title	Supply and Installation of Window Blinds at HEC Offices, H-8 and H-9 Premises, Islamabad (Annual Contract 2018-2019)
4.	Last date for obtaining Tender Document and its fee	July 6, 2018 @ Rs. 1000/- (non-refundable) as Tender Document fee from Engineering Section, HEC
5.	Closing time and date	1330 hrs. on July 10, 2018
6.	Time and place of public opening of bids (on the closing date)	1400 hrs. on July 10, 2018 at Mural Hall, HEC, H-9
7.	Amount of bid security	Rs. 30,000, in shape of Pay Order/ Bank Draft in favour of DG (Finance), HEC
8.	Time period for performance of contract	As per work order

NOTE:

1. Tender Documents, costing Rs. 1000/- (cash, non-refundable) each will only be issued to the reputed firms/ contractors on presentation/ evaluation of the following documentary evidences:
 - a. Full name, permanent address, telephone and fax numbers.
 - b. Type of firm whether it is sole enterprise or joint firm.
 - c. Details of similar work completed during last five years with completion certificates from organisations (at least five similar nature works).
 - d. Income Tax and Sales Tax Registration certificate.
 - e. Affidavit that the firm has not been blacklisted nor involved in litigation with any Government/ Semi- Government, autonomous body.
 - f. HEC reserves the right to accept or reject any or all the tenders as per PPRA rules.
 - g. This tender notice is also available at PPRA and HEC website.

PID(I)0000/17

**Director (Services), Engineering Section,
Higher Education Commission
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