



HIGHER EDUCATION COMMISSION

(Quality Assurance Division)

Date: February 22, 2016

The Expert Committees meetings of HEC recognized Sciences discipline journals i.e. Health Sciences, Engineering & Technology, Agricultural Sciences, Multidisciplinary and Natural Sciences were held on October 28, 2014, and October 06, 2015 respectively at Mural Hall, HEC Islamabad. The agenda of the meetings was to strengthen and enhance the SOP regarding the Sciences discipline journals.

The committees unanimously approved criteria/SOP and directed that it should be implemented immediately. Therefore, all the chief editors/editors of respective journals are requested to adopt the following criteria in true letter and spirit.

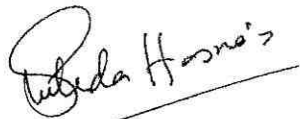
It is pertinent to mention that the non-compliance of SOPs may lead the following without any prior intimation;

- a. The journal will be derecognized
- b. The journal will be demoted (Z category journal will be automatically derecognized)
- c. the grant of that financial year will be stopped
- d. Combination/integration of the above.

2. SOP for Financial Assistance to HEC recognized journals:

- a. The HEC recognized journals are only eligible for financial assistance.
- b. The Journal that should own/official publication of the Public/Private Sector University, or the National Societies should only be considered for funding.
- c. The HEC recognized journals that are receiving HEC financial grant should make efforts to be enlisted at least in Master list of Thomson Reuters.
- d. The HEC recognized journals will be funded/supported maximum for three years only. If the journal does not improve/upgrade, then funds will not be released, until it gets itself improved/upgraded.
- e. Impact factor journals should improve impact factor otherwise, funding will be stopped after three years
- f. The funds/grants released to a journal of a university, Organization, Society or individual must not be shifted/transferred to any other University, Organization, Society or individual.
- g. The Release of financial grants shall be subject to regular publication cycle of the respective journal. The documentary evidences i.e. copy of latest/most recent issue, peer review, plagiarism test reports and an audit report should also be submitted along with grant request. Financial grant request/application without documentary evidence will not be entertained.

The meetings ended with the vote of thanks to the participants



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