



HIGHER EDUCATION COMMISSION

**“MS/MPhil Leading to PhD Scholarship Programme (Overseas)
for the students of Balochistan”** an Initiative of Aghaz-e Haqooq-e Balochistan Package.

General Instructions for Execution of Legal Bond:

- 1- Scholars are required to execute the following documents (all) on the non-judicial stamp paper duly registered (each page) by vendor & notarized (each page) by Notary public and attested by relevant authorities like Joint/Sub Registrar, District Revenue Officer, Oath Commissioner etc. as described on each document.
 - a) **Deed of Agreement (Annex-I):** Deed of Agreement is required on a non-judicial paper worth Rs. 100/- (total) for undertaking a course of studies under “MS/MPhil leading to PhD Scholarship Programme (Overseas) for the students of Balochistan” an Initiative of Aghaz-e Haqooq-e Balochistan Package.
 - b) **Guarantee to the Higher Education Commission (Annex-II):** Personal Guarantee on a non-judicial paper worth Rs. 100/- (total) of an individual (having immovable property worth at least Rs.6,000,000/- (Six Million) is required in respect of scholar.
 - c) **Certification to the Financial Soundness of the Guarantor (Annex-III):** Certificate in respect of Financial Soundness of the Guarantor on a non-judicial paper worth Rs. 100/- (total) by a Government Gazetted Officer is also required.
 - d) **Surety Bond (Annex-IV):** Surety Bond for Undertaking Studies/Training Abroad is also required and it must be registered by the Sub-registrar/Joint Registrar.
 - e) **Declaration of Assets (Annex-V):** Value of Assets must be declared must be at least Rs.6,000,000/- (Six Million Rupees Only) along with certificate of valuation (original) issued by concerned District Revenue Officer or relevant authority & documents of immovable property (Copies) duly attested by concerned District Revenue Officer or relevant authority.
 - f) **Undertaking for the continuation of PhD (Annex-VI);** and
 - g) **Undertaking for the continuation of Universities tuition fee scholarship (Annex -VII).**

NOTE:

- **Registered means that each page of document must be registered by Vendor in register maintained by him as Vendor and signature of purchaser must be obtained on the register and the registration number must be mentioned on each page along with vendor stamp & signature. Each page of document (on back) must be signed by purchaser and contained the following:**

**“Dated: ___/___/2018, No. _____, Book No: _____, Worth Rs. _____, Name: _____, Father/husband Name: _____,
CNIC# _____ Resident of: _____,
For on behalf of: _____, For the purpose of: _____.
To: **Higher Education Commission, Pakistan,**
Signature & Thumb Impression: _____”.**

- **Notarized means that each page of document must be registered by the Notary Public in register maintained by him as Notary register and the signatures of the executant must be obtained on the register and the registration number must be mentioned on each page along with the notarial stamp & signature.**

2- To prepare/draft the “Legal Documents i.e. Legal Bonds” the candidate/scholar must follow the below instructions

- The legal documents on plain/white (color) paper will not be accepted.
- The documents must be printed. No handwritten document will be accepted.
- Print must be on one side (front) of judicial paper.
- Visible Print should be taken with care and caution on proper area with proper measuring the margins. Over print or misprint will not be accepted.
- Any document with paragraph/word added, deleted or omitted from the given specimen will not be accepted.
- Documents with cuttings, over writing or corrections with fluid will not be accepted.
- All documents must be signed (thumb impression where required) by Candidate/Scholar, Guarantor, Surety, Govt Officer, Notary Public, Registrar/Sub-Registrar, District Revenue Officer, Oath Commissioner & witnesses at relevant space.
- Signatures of Candidate/Scholar, Guarantor, Surety, Govt Officer & witnesses must be the same as on their CNIC’s.
- Official seals of Notary Public, Oath Commissioner, Joint Registrar, District Revenue Officer, Govt Officer and others should be applied, where possible.
- Valid CNIC copies of all witnesses, surety, guarantor and the scholar (duly attested by Gazetted officer) should be attached on respective pages.
- CNICs attested by Notary Public will not be accepted.
- All the fields should be filled in properly with care & caution. Documents unfilled or incomplete will not be accepted.
- All the Legal Annexures must be notarized at every page (attested by valid Notary Public) with visible stamp along with register number of Notary Public

Signature (Scholar): _____

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