

**Please Note:** This challan can be deposited at any Branch of HBL in Pakistan

<b>Applicant Copy</b>	
Challan No: _____	
Date: _____	
<b>Higher Education Commission of Pakistan</b> Local Degree Equivalence Challan Form	
Habib Bank Ltd Booth at HEC H-9 SRC Branch Islamabad PLS Account # 17427900133401	
Applicant Particular:	
CNIC/Passport No (for foreign national only)	
Applicant Name	
Father's Name	
Title of Degree	
Mobile No.	
Fee Particulars:	
Amount. Rs: 2000/- Amounts in words: Two Thousand only	
_____	_____
Applicant Signature	Bank Officer

<b>Bank Copy</b>	
Challan No: _____	
Date: _____	
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Applicant Signature	Bank Officer

<b>A&amp;A Division, HEC Copy</b>	
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Title of Degree	
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<b>Finance Division, HEC Copy</b>	
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Title of Degree	
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_____	_____
Applicant Signature	Bank Officer



# HIGHER EDUCATION COMMISSION

Sector H-9, Islamabad (PAKISTAN)

## Application Form for Equivalence of Pakistani Degree

Fee paid Rs. <u>2000/-</u> through Bank Challan No. _____ Date _____  Signature of HEC Representative _____ Date _____ (I have checked all original required documents and confirmed that particulars of photocopies are as per originals.)	photo
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### 1. Particulars of Applicant

- a. Name (in Block Letters) \_\_\_\_\_
- b. Date of Birth \_\_\_\_\_ Mob No. \_\_\_\_\_
- c. Postal Address \_\_\_\_\_
- d. National Identity Card No./Passport No. (in case of foreign national) \_\_\_\_\_
- e. Email: \_\_\_\_\_

### 2. Particulars of Degree/Diploma for which Equivalence is required

- a. Name of degree/diploma \_\_\_\_\_
- b. Duration of course/study (with proof from University) \_\_\_\_\_
- c. Field of study \_\_\_\_\_
- d. No. of credit hours \_\_\_\_\_
- e. Mode of study: Full-time/part-time/split-degree/distance learning \_\_\_\_\_
- f. Purpose of equivalence: Study/employment/any other (specify) \_\_\_\_\_
- g. Name of Pakistani degree with which equivalence is required \_\_\_\_\_

### 3. Particulars of the University Conferring Degree/Diploma

- a. Name of University/Institution & examining body conferring the degree \_\_\_\_\_
- b. Legal status of the University/Institutions: State-funded, private, other \_\_\_\_\_
- c. Postal address/E-mail of the University \_\_\_\_\_

### 4. Admission Requirements/Previous Study to the Degree whose Equivalence is required

- a. Admission/entrance requirement \_\_\_\_\_
- b. Total years of schooling \_\_\_\_\_
- c. Equivalence of the entrance requirement in Pakistan (if from abroad) \_\_\_\_\_

## 5. Academic Record of applicant:

Certificate/Degree	Dates Attended	Board/Institution/University
Associate/BA/BSc/BS etc. (14-16 year schooling)		
MA/MSc (16 years schooling)		
Master/MS/MPhil (17/18 years schooling)		
PhD		
Any other		

## 6. Documents Required

*(Please ensure that photocopies of the following documents have been attached with the application form along with their originals)*

- Photocopy of each degree/diploma/certificate from Bachelor onwards including Result card/DMC/Transcript.
- In case where transcript issued by constituent/affiliated college/institute/department then it must be verified/attested by concerned Controller of Examinations/authorized officers of respective University/DAI.
- Proof of registration from concerned professional body (in case of professional degree/diploma).
- Copy of National Identity Card/Passport in case of foreign national.
- In case of female married applicant, Nikkah Nama/Marriage Certificate/Old CNIC or any other documentary evidence would be required to ascertain her identity.
- Equivalence Fee of Rs. 2000/- (**Non-refundable**) to be deposited through challan form attached herewith.

**Note: All above original documents along with one set photocopies must be submitted to following address through TCS courier service in Pakistan and there is no need to visit HEC Islamabad or Regional Centers.**

Local Equivalence Section  
Accreditation & Attestation (A&A) Division  
Higher Education Commission,  
Sector H-9, East Service Road,  
Islamabad

**Please note that particulars of applicant must be same on all documents including CNIC/Passport (for foreigner only).**

## 7. Certificate

I Mr./Ms. \_\_\_\_\_ bearing CNIC/Passport No. \_\_\_\_\_ hereby solemnly declare that all my degree (s)/Transcript (s)/Certificates and all my subsequent degrees/transcript or equivalent are genuine and are in line with academic standards. If at any stage it is revealed that any of my academic Degree(s)/Transcript (s)/Certificate(s) are FAKE/BOGUS or not in line with the academic regulations, HEC would have the right to immediately cancel the equivalence done on my Degree (s)/Transcript (s)/Certificates. Beside, I would be held accountable for disciplinary and legal proceedings for concealment of facts and forgery of academic documents. For FAQs and general queries, please go to <http://onlinehelp.hec.gov.pk>

Date: \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

## 8. Fee Details

With effect from August 1, 2019, the Higher Education Commission has decided to enforce the following rates of fee on local degree equivalence certificate.

S. No.	Equivalence Certificate	Fee
1.	Degree/Diploma/Certificate	Rs. 2000/-
2.	For Duplicate Equivalence letter	Rs. 300/- *

\* For Duplicate equivalence certificate, please submit application on plain paper alongwith Rs 300/-on challan form